

RENTON PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

February 8, 2007
Thursday, 7:00 p.m.

Renton Public Library

MISSION STATEMENT

Renton Public Library supports lifelong learning for the public by anticipating and responding to community needs for information, and by inspiring and encouraging the community's desire to read.

ATTENDING: Members: John DuBois, Secretary
 Heather Nugent
 Lynne Shioyama, Vice President
 Connie Sholdra

 Staff: Bette Anderson, Library Director
 Linda Chanik, Secretary

 Visitor: Peter Hartley

MINUTES

1. CALL TO ORDER: The February 8, 2007, meeting of the Library Board at the Renton Public Library was called to order by Lynne Shioyama at 7:21 p.m.
2. APPROVAL OF AGENDA: The February 8, 2007, Agenda was approved by consensus.
3. REVIEW OF MINUTES: Connie Sholdra MOVED THAT THE MINUTES OF DECEMBER 14, 2006, be approved. SECONDED by John DuBois. The motion CARRIED.
4. PUBLIC COMMENT: None
5. COMMUNICATIONS: None.
6. FINANCIAL REPORT: The December 2006 and January 2007 Renton Public Library *Expenditure Status Reports* were distributed to Board Members.
7. MONTHLY REPORT: STATISTICS – The December 2006, Annual 2006, and January 2007 *Renton Public Library Statistics* reports were distributed to the Board.
 Highlights of 2006:
 - New registrations – 36% non-residents, 64% residents.
 - Circulation – 62% books, magazines, periodicals (print materials), 38% audio visual (non-print).
 - Total Circulation – 5.5% decrease from last year. Factors include weather closures and changes in borrowing policies.
 - Holds filled this year – 50% increase over last year.
 - In-house use is up 31%.
 - Materials added – 11 fewer volumes than previous year.
 - Program attendance – slight decrease at the main library and slight increase at the Highlands Library.
 - 78% increase in cash donations.
 - The on-going booksale revenues totaled \$1,000 more than last year's River Day's booksale.

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Report changes for 2007:

- Prior year's numbers are shown for basis of comparison.
- Reference question count has been added.
- Some categories previously reported separately have been combined.

8. OLD BUSINESS: CROSS-USE STUDY – Representatives of the King County Library System (KCLS), Renton Public Library, and consulting firm *Berk and Associates* met February 16, 2007, to discuss preliminary *Cross-Use Study* results. 32.47% of Renton Public Library's circulation is to KCLS patrons, whereas, 1.36% of KCLS's circulation is to Renton patrons. Cost analysis indicates KCLS subsidizes Renton Public Library by approximately \$36,000 per year. Because KCLS found the results surprising, a second month of data collection will occur in March so that Berk and Associates can use the same methodology of patron address verification for both libraries. If the results differ dramatically from the resident/non-resident ratios reported in October, the entire analysis will be re-done using the March data. The delivery date for a revised or up-dated report has not yet been determined.

MASTER PLAN – Consultant Miriam Pollack was selected from among three finalists for her focus on services and emphasis on involving all stakeholders. Bette Anderson, Library Director, met with Pollack in January and is drawing up a contract (\$117,210) that will go on the council consent agenda February 26, 2007.

When the contract is approved, a planning committee that will include one Library Board member will be created. Later in the process the full Library Board and planning committee will attend an all-day retreat to create the elements of the final plan.

9. NEW BUSINESS: CATALOGER – Amy Neff, a former library assistant at the main library, was selected to fill the cataloger position approved in the 2007 budget. Amy started February 1, 2007.

ELECTION OF OFFICERS: John DuBois MOVED TO TABLE THE ELECTION OF OFFICERS UNTIL NEXT MEETING. The motion FAILED. After further discussion John DuBois MOVED TO ELECT TWO RATHER THAN THREE OFFICERS, ELIMINATING THE POSITION OF SECRETARY. SECONDED by Heather Nugent. The motion CARRIED.

- President – Lynne Shioyama
- Vice President – Connie Sholdra

LIBERTY PARK BUILDING ANNEXATION – The Library Board discussed their interest in the possibly of using the Liberty Park Building. They feel it would benefit the library to have a place for meetings, book clubs, various programs and collections. It was agreed that this should be explored during the master planning process.

10. ADJOURNMENT: The meeting adjourned at 8:26 p.m. The next regular meeting of the Library Board is scheduled for 7:00 p.m., Thursday, March 8, 2007 at the Renton Public Library.

Lynne Shioyama, Vice President
Renton Public Library Board

Cc: Kathy Keolker, Mayor
Terry Higashiyama, Community Services Administrator
City Clerk
City Councilmembers